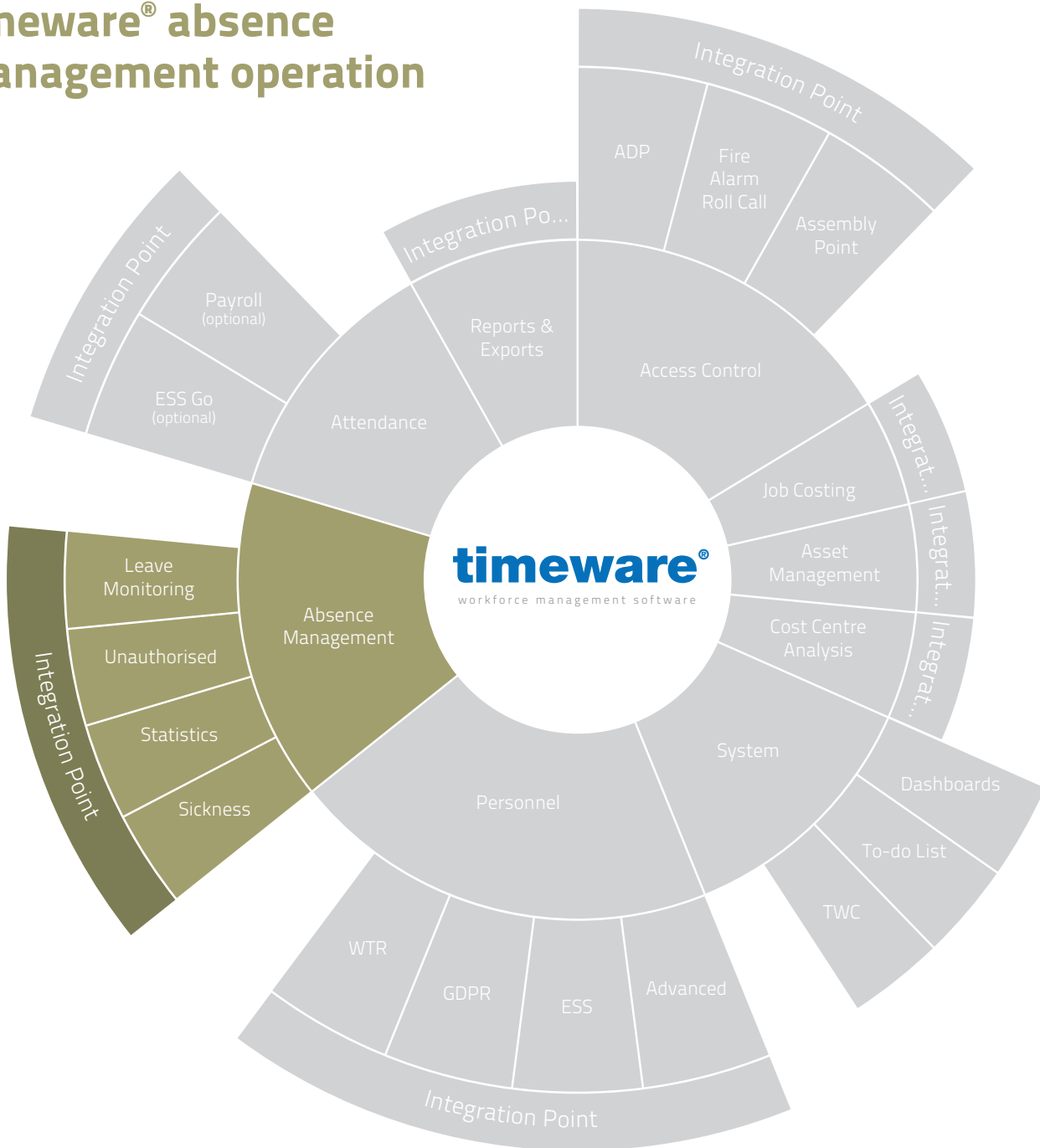


timeware®

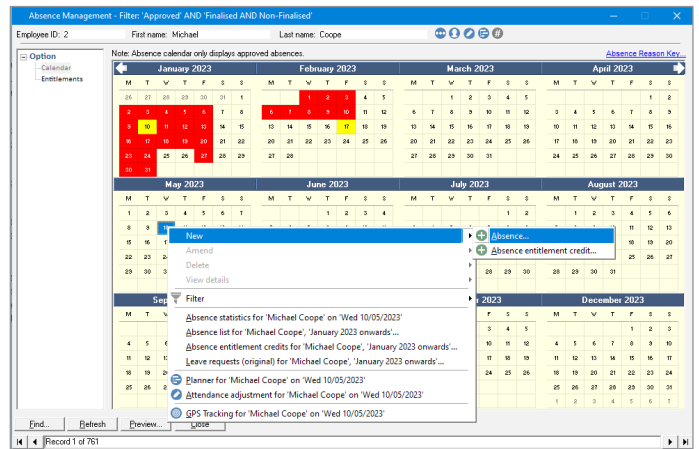
workforce management software

Training guide:

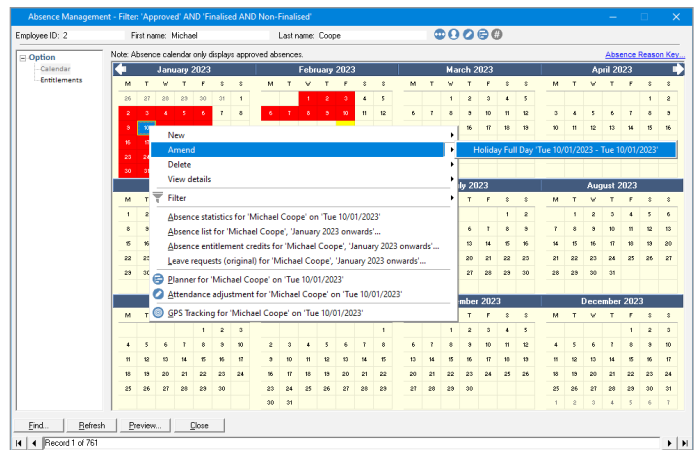
timeware® absence management operation



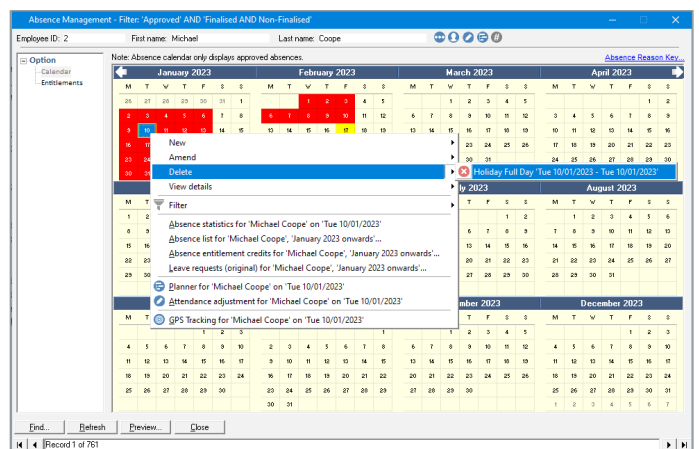
3.1 How to create a new absence



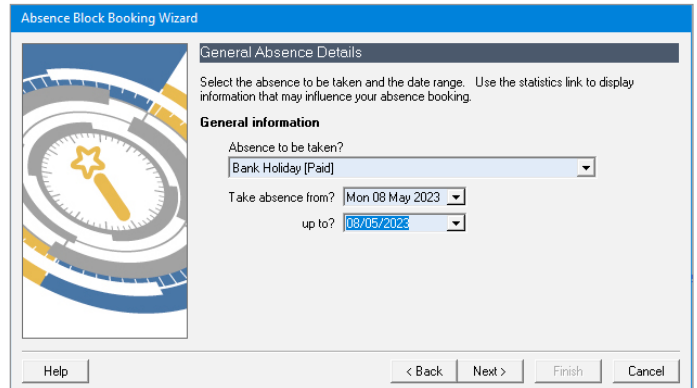
3.2 How to amend an existing absence



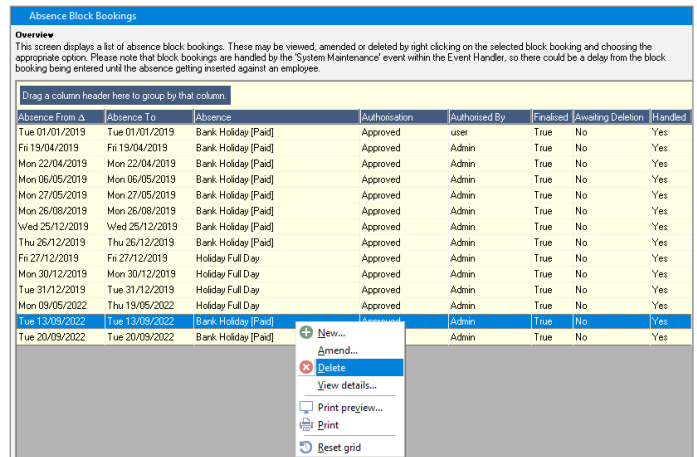
3.3 How to delete an absence



3.4 How to create block bookings



3.5 How to remove a block booking



3.6 How to view an employee's holiday entitlement

